

Rochester Running Club Board Meeting Minutes

Date: May 19, 2020

Start Time: 6:02 pm

Location: Virtual

Room: Zoom Meeting

Last Meeting: April 21, 2020

Next Meeting: June 16, 2020

	Action
Call to Order and Roll Call	Present: D. Pfrimmer, A. Sill, B. Anderson, A. Sanchez, R. Fishbune, G. Jacobson, M. Felton, C. Morgan, C. Coon, B. Hunn; R. Hohnstein Absent: J. Meyer
Review and Approval of Minutes	Minutes will be updated with two minor corrections. Motion was made to approve. All members approved.
Financial Report	Gwen shared the financials. Due to Covid-19 income has dropped considerably. There is some income from new memberships and renewals. The monthly rate for HHR website support will reduce from \$148/mo. to \$88/mo. Overall, financials are good. Motion was made to approve. All members approved.
Committee Reports	
1. By-Laws Committee Update	Chris provided proposed changes including adding 2 votes per family membership and suggestions for staggering board member terms. Gwen provided additional suggestions 1) including club membership is open to anyone using similar language to MDRA's non-discrimination wording and 2) Redefine Board Executive roles/responsibilities to better reflect the roles of the President, Vice-President, Secretary and Treasurer. Chris will take these suggestions and present updated By-laws at June meeting.
2. All-Comers' Track Meets Alternative Committee	The committee presented a virtual event where children can track their progress. If Stay Safe MN guidelines allow there could be an in-person face event where ribbons and prizes could be handed out in July when the virtual event is complete. Several suggestions were discussed regarding ways kids could track their progress (i.e., online, manual). Information will be drafted by the committee and sent out via email with logistics and information for families. Gwen will draft a waiver for families to sign. Gwen indicated she

	would like to see volunteers mark the track each week so kids can participate in distances similar to having the meets in person. The committee agreed to mark the track weekly.
3. Website Committee	The new RRC website is live. Aubri did a fantastic job on creating the new website. Jean, Anna, Gwen and Cindy have been trained and are maintaining the website. Gwen is going to have additional training and will ask what Aubri would charge to assist us with changes we may need assistance with. The final payment has been paid to Aubri. Gwen will add video to website. It was indicated when searching for Rochester Running Club, it brought up the website of a Rochester New York club. Gwen will discuss with Aubri about search engine function to ensure our website comes up and report at June meeting.
Long jump maintenance – Soldiers Field	Gwen learned the long jump pits were going to be filled in at the time of the track construction because of the maintenance required. Gwen made a motion that RRC maintain the long jump pits as part of our Save the Track agreement with the City of Rochester. The Board agreed unanimously to have our contract with the City of Rochester amended to provide for the maintenance of the long jump pits. This will assure the long jump can continue to be part of the All-Comers' Track Meets. Gwen will work with Chris to amend RRC agreement with City of Rochester to include this change and address our official name change to Rochester Running Club.
Old Business	
1. RRC Club Races Updates	Most RRC races have been canceled due to Covid19. HHR is still being discussed as to whether it will be held in person or virtually. Suggested guidance will be based on what the State of MN guidelines will allow as changes occur in the Stay Safe MN guidelines. We will also benchmark with MDRA and other races.
2. Grand Prix Status	The Grand Prix is suspended for 2020.
3. Facebook/Social Media Use/Guidelines	Information on RRC Facebook page should support our by-laws and club mission. Dale supports promoting and including relevant items on Facebook. It was discussed that we should develop guidelines and protocols. These can be changed/updated as needed. Cindy indicated she would like to see club members assist with the management of social media. All board members were in agreement.
New Business	

1. Website Posting of Meeting Minutes and Financial Report	Gwen shared the new website can display our meeting minutes and financials. Board unanimously agreed to post Board meeting minutes on website and we will continue to share our financial information at the annual meeting.
2. Meeting Agenda 3 business days prior to meeting date	Members discussed timeframes to have meeting minutes and financials available before the next meeting to give members time to review. It was decided that the agenda/minutes/financials should go out no later than Monday morning before the Tuesday evening meeting.
3. HHR Website Consolidation Proposal	Lin Gentling indicated she didn't want the HHR website moved to RRC until after the race this year. Due to having different websites and the cost to maintain them it is felt HHR should be consolidated into RRC website. Additionally, HHR is the premier race of RRC and should not be separated. Dale made a motion to merge both websites and accept Aubri Robinson's proposal for the merger. Website merger will be after the 2020 event and completed by 2/1/2021. Board vote was unanimous for approval of the merger.
4. RRC Swag – Collapsible Water Cup	Gwen showed everyone an example of a collapsible water cup. Gwen will obtain pricing for the June meeting. Additionally, we have some clothing items available with Rochester Track Club logo. Need ideas on what we can do with these as well as ideas on new items we want to offer to club members.
5. Soldiers Field Save the Track Fundraising	Moved to the June meeting.
6. RRCA Runner Survey Results	The results of the RRCA survey were sent with the agenda and minutes. Gwen suggested this item be moved to the June meeting to provide time for members to review the results. Board members will review prior to June meeting.
Equipment/Shed Contact schedule	Informational
Adjourn	Meeting was adjourned at 7:24
Parking Lot	
1. RRCA Runner Friendly Community – Applications accepted 2 times per year	
2. Medal for Mettles – Start new chapters two times per year	



3. Equipment Shed orientation/cleaning	
4. Race Director Training	

Agenda Prepared By: Ruth Hohnstein, Secretary

Minutes By: Ruth Hohnstein, Secretary