

Rochester Running Club Board Meeting Minutes

Date: July 21, 2020

Start Time: 6:00 pm

Location: Virtual and in person @ 4506 Mayo Woodlands RD SW, Rochester

Last Meeting: June 16, 2020

Next Meeting: August 18, 2020

Agenda Item	Action
Call to Order and Roll Call	Called to order at 6:09 p.m. Present: B. Hunn, B. Anderson, D. Pfrimmer, M. Felton, G. Jacobson, C. Morgan, A. Sill, R. Fishbune, A. Sanchez, C. Coon, R. Hohnstein Absent: J. Meyer
Guest: Tom O'Leary Subject: Collaboration between Team RED and RRC	Team RED is excited about the direction and energy with recent RRC changes. Excellent discussion on how RRC and Team RED can better collaborate. <ul style="list-style-type: none"> ● Share each clubs' events on our calendars ● Volunteer for each clubs' events ● Work as ambassadors to engage our members to give back to the running community by involvement and volunteering ● Be sure we thank our volunteers and recognize first time people who attend our club events
Review and Approval of Minutes	Some changes were needed to June minutes. Minutes will be sent electronically for approval.
Financial Report <ul style="list-style-type: none"> ● Save the Track Financial Update ● 2021 Budget Preparation Update ● Clarification on handling of income/expenses 	<ul style="list-style-type: none"> ● Save the Track funds are currently included in our total financial figures. Should this be separated? Chris recommended we should separate these funds into a separate account, Chris and Gwen will proceed with separating these funds. ● All RRC race directors have been asked to submit a budget for races to aid in preparation of an annual RRC budget. Update will be provided at the next meeting. ● It was agreed that all cash money collected will be deposited and all expenses will be paid via check or debit card. Any expense above \$250 needs prior board approval. ● Financials were motioned and approved by the board

Committee Reports

By-Laws Committee Vote to Adopt the Bylaws	The proposed By-Laws were posted on the website for full member review as required. There were no additional changes noted. The By-Laws were motioned and approved by the board.
Website Committee Update	Gwen, Jean, Cindy and Anna are updating the website as needed.
All-Comers' Track Meets Committee– Ribbon distribution and drawing prizes	Goodie bags were put together for all kids who participated. The bags contained snacks and fun items. Ribbons were distributed and bigger prizes were given through a drawing of participants.
Old Business	
Healthy Human Race Update	HHR has medical in place for the event. COVID plan submitted to the city for approval. Live race is a go at this time.
Saturday Morning Group Runs Update	Saturday morning group runs are going well. We need volunteers to sign-up for spots.
Other Club Event Updates	Mayo CC Open 5k is unknown at this time until school schedules are determined. Due to the cancellation of so many RRC races, Grand Prix will not occur this year.
<ul style="list-style-type: none"> ● RRC Swag – Collapsible Water Cup ● Logo Wear Proposal 	<ul style="list-style-type: none"> ● Collapsible cups have been ordered and should be received in early August. A plan for distribution of the cups has been discussed. ● Proposal from Todd Kiefer from BIG Athletics for an online store featuring Adidas clothing was presented. Additional suggestions were discussed. Gwen will work with Todd on revisions and bring an updated proposal to the August meeting.
Amendment to RRC Agreement with City of Rochester – Name Change and Long Jump Pit Maintenance	Gwen sent an amendment to Mike Nigbur on June 17, 2020. Followed up on 7/8 and again on 7/13 with Paul Widman. No response at this time. Gwen will continue to follow-up.
Save the Track Fundraising	Nothing to report at this time.
New Business	
Board Director Openings for 2021 <ul style="list-style-type: none"> ● Sub-committee to work on board application and voting process. Must be in place no later than 9/1/2019 	<p>Dale, Chris, Mitch and Gwen will be the sub-committee to work on the board director application and process. We need to determine the number of board director positions up for election.</p> <p>Dale will follow up with J. Meyer as to her status on the board.</p>
Annual Banquet <ul style="list-style-type: none"> ● Determine Date ● Location 	Sub-committee of Anna S., Anne S. and Ruth H. will begin working on annual banquet options and details. Ruth will contact a few venues and provide an update at the Aug. meeting.



<ul style="list-style-type: none">• Speakers/Speaker Fee Limit• Sub-committee to plan this event	
Equipment/Shed Contact schedule	Ruth offered to take the November shed meister slot. The list will be updated and made available on the website.
Other	Cindy suggested and will put a board member list together with preferred phone numbers and emails.
Adjourn	7:59 PM
Parking Lot	
RRCA Runner Friendly Community – Applications accepted 2 times per year	
Medal for Mettles – Start new chapters two times per year	
Equipment Shed orientation/cleaning	
Race Director Training	

Agenda Prepared By: Ruth Hohnstein, Secretary

Minutes By: Ruth Hohnstein, Secretary